

CAFETERIA VISITORS

Parents are allowed to eat with their children in our cafeteria with the following guidelines:

- No outside food can be brought in
- Parents **MUST** call ahead of time to make a reservation with cafeteria

MEDICATION POLICY

All medication **MUST** be brought to the school office by a responsible adult. Medication must be brought to school in the original, pharmacy-labeled container. The container shall display the student's name, prescription number, medication name and dosage, directions, date, licensed transcriber's name, pharmacy name, address and phone number. Over-the-counter drugs require an order from the licensed prescriber. The medication must be in an unopened container with the manufacturer's original label and ingredients listed. The student's name must be affixed to the container. The physician's order and parental consent form **MUST** be used for ALL medications. A copy of this form is provided to the parent through the school office.



ILLNESSES AT SCHOOL

There will be times when a parent or guardian will be called to pick up your child during the school day. No child with a contagious disease or illness will be allowed to attend school. Such diseases are pinkeye, chicken pox, ringworm, impetigo, head lice, etc. The student will be sent home and must remain there until this disease/illness is no longer contagious. The student may return to school only when a signed letter from a physician or other health care provider is presented to office upon return.

BOOKSTORE

The school bookstore carries school supplies and some band supplies. It is open from 7:40 until 7:55. No supplies will be sold after this time.

INTERNET ACCESS

Internet access is provided for the students in the classrooms, the library, and in the computer labs. However, in order to use the Internet, parents must sign the Acceptable Use Policy permission form.

The Acceptable Use Policy form will be sent home with students for a parent's signature early during the 1st nine week grading period.

BMS LIBRARY

The BMS Library Media Center is open from 7:30 a.m. until 3:20 p.m. daily. The BMS Library has over 13,000 volumes and subscribes to numerous periodicals. The BMS media center houses 38 computer workstations with access to the internet plus a variety of curriculum software. A BMS ID card is required to use computers and/or check out books. Students visiting the library during class times must have a hall pass signed by their teacher.

ATTENDANCE

Students are required to attend school on all days that the school is officially in operation. The accepted excuses for absences are:

Personal illness of the student, death or serious illness in the immediate family of the student, school-sponsored activity, circumstances which, in the judgment of the principal, create emergencies over which the student has no control, validated court appearances, observance of a day set aside as sacred by a well-organized religious denomination of which the student is a member or adherent.

Any student absent from school must provide, upon return to school, a written excuse by the parent/guardian. If the student visits a physician, dentist, counselor or court, a statement should be brought from that office. This excuse must be turned into the office before school on the morning of the student's return. A pass will be issued by the office personnel to be presented to each teacher during the day.

Students with excused absences shall have the number of days absent to make up missed work when this pass is presented. It is the student's responsibility to give this pass to the teacher.

Unexcused absences cannot be made up. The student may request assistance with missed work but grades will not be given for this work.

If no excuse is brought to the office, the absence is considered unexcused. Students who exceed five days of unexcused absences will be referred to the Attendance Supervisor.

The BMS Absentee Hotline can be called in the event of an absence at **659-2015**. Please send a note/doctor statement when the student returns to school.