BID SPECIFICATIONS

Intelligent System Charging Carts

Hardeman County Schools

General: The Hardeman County School District is requesting a bid proposal for intelligent system charging carts. Purchases are dependent upon the Director of School’s approval of the contract and final approval by the individual end users. A Bid Package can be retrieved at http://www.hardemancountyschools.org/Bid Packages.html

Bidding Instructions/Deadline: Bidders must clearly and independently identify all fees associated with their services, including items such as insurance, and optional/extended services. Bids should be clearly identified on the outside of a sealed envelope per RFP instructions and sent to the following address:

The County Mayor’s Office
100 N. Main, P.O. Box 250
Bolivar, Tennessee 38008
Attention Jimmy Sain/Hardeman Co. Schools
VENDOR REQUIREMENTS/TERMS OF CONTRACT:

1. **PUBLIC CHAPTER 587.** Vendors are required to comply with Tennessee Code Annotated, Section 49-5-413 enacted on September 1, 2007, which states that all employees who will have access to the grounds of a school must supply verification documentation for each employee that a background check has been performed by Tennessee Bureau of Investigation and the Federal Bureau of Investigation, prior to access to the school.

2. **FINANCIAL RESPONSIBILITY:** Any expenses incurred in preparation of proposals to this RFP, including bid bonds or performance bonds, are the sole financial responsibility of the vendor.

3. **Conflicts of Interest/Contingent Fees/Gratuities and Kickbacks.** The Contractor warrants that no part of the total Contract Amount shall be paid directly or indirectly to an employee or official of the local government entity as wages, compensation, or gift in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Contractor in connection with any work contemplated or performed relative to this Contract. It shall be a breach of ethical standards for any person to offer, give or agree to give any employee or former employee, of for any employee or former employee to solicit, demand, accept or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation of any part of a program requirement or a purchase request, influencing the content of any specifications or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for any ruling, determination, claim or controversy or other particular matter, pertaining to any program requirement of a contract or subcontract or to any solicitation or proposal therefore. It shall be a breach of ethical standards for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or a person associated therewith, as an inducement for the award of a subcontract or order. Breach of the provisions of this paragraph is, in addition to a breach of this contract, a breach of ethical standards, which may result in civil or criminal sanction and/or debarment or suspension from being a contractor or subcontractor under local government entity contracts.

4. **TECHNICAL SUPPORT/VENDOR OFFICE OR TECHNICIANS.** Vendor must provide an 800 line for technical support at no additional charge to the school system during the warranty period if out of the local calling area.

   **OFFICE OR TECHNICIANS ADDRESS- ______________________________**
   **TOLL FREE TECHNICAL SUPPORT NUMBER- __________________________**

5. **AUTHORIZED DEALER:** The vendor is to be an authorized dealer or re-seller for all products proposed. No counterfeit products will be allowed.

6. **CLIENT/REFERENCE LIST** Vendor must provide a list of School References (Min. of 5) where similar networks and tables have been installed. (List Contact Name and Telephone Number, preferably within the State of Tennessee.)

   ***Any bid submitted without a client reference list will be rejected.***

7. **FINANCIAL STABILITY** Vendor must be willing to provide financial statements and bank references if required to show financial stability to a school system.

8. **CODES, STANDARDS, AND REGULATIONS** All FCC regulations governing Wireless Telecommunications must be followed. All network/telecommunication cabling must comply with applicable Tennessee building and fire codes. All electrical codes, standards and guidelines govern the installation practices and materials used. The minimum standards will meet ANSI/TIA/EIA-568, 569, 570, 598, 606, 607, 758, TIA/EIA TSB-67, 72, 75. Other considerations concerning 802.11 deployment must be met, which includes IEEE 802.11i, IEEE 802.11e, Wi-Fi certification, WMM certification, IEEE 802.11a, IEEE 802.11b, IEEE 802.11g, IEEE 802.11n, IEEE 802.11i, Layer-3 mobility, and IEEE 802.3af. Also see Compliance Standards located under Scope of Work.

9. **PRICE PROTECTION** All prices must be Free On Board (F.O.B.) to Hardeman Co. Schools. Prices quoted must be good for one year from the date of award.

10. **RIGHT TO REJECT PROPOSALS** Hardeman Co. School System reserves the right to reject any or all proposals, to waive technicalities or informality and to accept any proposal deemed to be in the best interest of the county. **All proposals must include SKU AND FULL MAKE AND MODEL with the bid.** A demonstration of the items quoted may be requested before final purchase decisions are made. Potential vendors may want to set up a sample of their product before the bid closing for our staff to preview. This would help facilitate our decisions after the bid opening.
11. **RIGHT TO PURCHASE SELECTED ITEMS ON BID**: Hardeman Co. School System reserves the right to purchase selected items on this bid. If funds to purchase entire bid are not available, Hardeman Co. School System may purchase selected items at this time and the balance within the next school year.

12. **AWARD OF CONTRACT**: Formal award of the contract will be the issuance of a PO from the Hardeman County Board of Education or one of its schools when we are ready to order. A copy of this request for bid proposal and the vendor's proposal will become a part of the purchase order. Payment of each PO will not be made until all the items listed on the PO are delivered, inspected, determined by our technician to be fully operational, and approved as meeting all the specifications made by the Hardeman County Board of Education.

13. **Warranty**: Hardware and installation should be for a minimum of three (3) years.

14. **Severability**: If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other term and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.

I agree to all of the above terms and guarantee to meet all said terms, unless otherwise noted, to the satisfaction of the school district.

Name ___________________________ Title ___________________________

Company _______________________________

Signature ___________________________ Date _________________________
**Project Scope:**

The vendor must offer products, which meet or exceed the details of these specifications. Any deviations must be stated in writing by the bidder at the time of bid submittal and shall include specific reasons as to why the deviation will render equivalent or better performance and reliability. Vendor is invited to make other recommendations other than what the specifications indicate, but the vendor must specify how the product differs from the specifications.

Rather than using inferior components in making up this bid, please justify your bid, as the need exists. Hardeman County Schools is interested in the use of good materials that is not prone to collapse or breakage. Hardeman County School District prefers Jar Systems mobile carts. Initially, the Hardeman County School District will be purchasing four each of a 20 user solution cart. Purchase price must be valid for 1 year.

Minimum requirements for the intelligent charging carts are as follows:

1. Power management/charging unit must have surge protection and an inrush current limiter that controls distribution of power, along with power sensors to charge all devices.
2. Power cord must use standard outlet (15A).
3. Sliding/Pull-out trays to accommodate 20 devices.
4. Each tray must include the wire management clips and have the ability to incorporate wire management clips into the design of the tray.
5. Accessibility doors in the front and back of cart.
6. Accessibility doors must be secured with locking system. Keys must be included.
7. All four wheels of cart must be all-swivel and have the ability to lock.
8. Minimum 3 year warranty
9. Include pricing on the following options:
   a. Intelligent Charging system that can be mounted to existing purchased carts that will intelligently control charging for a minimum of 30 devices on one power cord along with circuit breaker protection, and power sensors.
   b. Mobile cart that incorporates the minimum requirements listed above, but can accommodate 30 devices instead of 20.
HARDEMAN COUNTY SCHOOLS
BID RETURN FORM INTELLIGENT CHARGING CARTS

VENDOR’S NAME __________________________ TELEPHONE ________________
CONTACT PERSON __________________________ FAX NO. ________________
ADDRESS ________________________________ EMAIL ____________________

________________________________________
SIGNATURE OF FOR VENDOR DATE

PROVIDE YOUR BID TOTAL AFTER CONSIDERING ALL SPECIFICATIONS HERIN:

Total Bid for four 20-user carts::

Optional Pricing (include description details on following pages):

A. 30-user cart: __________________________

B. Intelligent Charging system: ________________