

MIDDLETON ELEMENTARY SCHOOL'S PARENTAL INVOLVEMENT PLAN Revised for 2009-2010

The faculty and staff at Middleton Elementary School are committed to the involvement of parents and the community in the success of our school. We understand the importance of parental connection between home and school. We believe that it is our obligation to strive to meet the needs of each child through a program which emphasizes academic skills, concepts and to extend learning experiences whenever possible. We further believe a combined effort of parents and teachers will assure a strong foundation for student success and life-long learning.

Mission Statement:

The mission of our school is to prepare students to be lifelong learners by enabling them to gain the knowledge and skills needed to meet the challenges of our ever-changing world. The students will become responsible citizens who will make meaningful contributions to and for future generations.

1. Middleton Elementary School jointly developed with parents and stakeholders a written parent involvement plan to provide ongoing support between the school and home. Results of surveys by parents and community stakeholders are reflected in the formation of this plan.
2. All parents are invited to an annual meeting during the month of September. During this meeting the requirements of School Wide Title 1 Program, federal guidelines and the role of all parents in the educational process of their children are presented by the administrator. Parents are given an opportunity to have input concerning the means by which the school and parents can form a partnership in order to achieve the program's objectives during various parent meetings scheduled throughout the year.
3. Meetings for parents are scheduled at convenient times throughout the year. Parent-Teacher conferences are scheduled at various times during the day, PTO Meetings, Meet Your Teacher/ Family Night and Parent Workshops. Parents will be informed through the use of newsletters, news media, school website and printed notices. Childcare is provided at school during meetings held at night.
4. Parents are involved in an organized, ongoing and timely way, in the planning, reviewing, and improvement of the parental involvement program and to give input in the development of the school improvement plan. Parents and stakeholders have the opportunity to discuss and/or provide input through PTO Meetings, Budget Meeting, PTO Newsletters,

surveys and serving on various planning committees throughout the school year.

5. The school provides timely information to parents by way of:
 - Printed Notices
 - Local Newspaper
 - Monthly Newsletters
 - Parenting Workshops
 - Calendar of Events
 - Student Planners/Handbooks
 - School Web site
 - Monthly PTO Newsletters
 - Cafeteria Menus
 - Parent Invitations
 - Parental Involvement Pamphlets
6. Meet Your Teacher/Family Night and Grade Level Meetings for parents are used to acquaint parents with curriculum standards, homework policy, assessments, and grade level proficiency that students are expected to achieve as mandated in the Tennessee Curriculum Framework and the No Child Left Behind Law.
7. The school will conduct regularly scheduled parent meetings Which will include informal and informative group sessions. Time will be allotted for parent interaction and a question and answer period during grade level meetings with parents.
8. A committee consisting of parents and school personnel jointly developed the Parent-School Compact. The compact is an agreement between home and school that outlines how the school staff, parents, and students share responsibility for helping students achieve the State's high standards. The compact will be discussed with parents during the annual Parent-Teacher Conference in October as it relates to the individual child's achievement
9. Shared Responsibilities for High –quality curriculum and instruction
The Home-School Compact includes means by which the school and parents will build and develop a partnership to enable students to meet the State's student academic achievement standards.
10. Building Capacity For Involvement With Parents, School, and Community to Improve Student Academic Achievement
State Academic Content Standards are discussed and made available to each parent during Parent-Teacher Conference in October. Assistance will also be given to parents with interpreting TCAP Achievement Test Results. Teachers send home progress reports during the third week of each six weeks. Report cards are sent at the end of each six weeks. Computer generated reports are

sent home showing progress in different subject areas at the end of each six weeks period. Workshops will be provided to assist parents with assignments and homework. Individual conferences will be available to those parents who request additional information relating to the above concerns.

11. The school will provide a list of adult literacy training agencies that are available in the county for parents. These agencies will include the Literacy Council, Adult Basic Education Program and Reading Programs through the local libraries. The school will provide materials and videos for parents to check out upon request. Workshops are provided for assisting parents toward improving their children's achievement. Parent Involvement pamphlets are sent home each year.
12. The staff has been trained to implement and coordinate parent programs and build ties between parents and school. Teachers attend workshops to implement and coordinate Parent programs. Parents are utilized during various school activities, such as resource speakers, career fair participants, field trip chaperones, volunteers in assisting with art projects, classroom parties, fund raising, book fairs, family night and field day activities. Parents also serve as readers to different classes throughout the year. Parents are invited to eat lunch with their children and visit classrooms at a scheduled time throughout the year.
13. Our school coordinates and integrates parent involvement program and activities with the local Head Start Program. A staff member from our school conducts a workshop with parents and teachers of the pre-school students to inform parents about kindergarten expectations and requirements. Teachers, staff members, and students from the Head Start visit our school for orientation purposes. Parents are also invited to attend meetings and other school functions throughout the year.
14. The school will use the TransACT web site to ensure that information related to school and parent programs, meetings, and other activities is sent to homes of participating children in the language used in such homes. The school will provide other reasonable support for parental involvement activities under this section as parent may request. School personnel will use the following website in order to print documents in the language spoken at home. The website is <http://www.transact.com>.
15. The school will provide materials for parents with Limited English Proficiency in a language spoken in the home. The children of parents with limited English proficiency along with the English Language Learner teacher will be invited to attend meetings with parents in order to assist with the translation of languages. The school will confer with the ELL teacher, which can assist the parent and child in receiving the best services to meet the need of the disability and limited English proficiency. An ELL teacher serves these students on a regular schedule each week. The Comprehension English Language Learning Assessment (CELLA) Test is administered to all ELL students during TCAP Testing.